

## Graduate Students/Postdocs FAQs

QUESTION	ANSWER
<b>Who do I contact with questions or concerns about returning to campus for research?</b>	<p>The UCLA Research and Creative Activities organization is committed to an equitable, accountable, and healthy research environment for everyone involved in the research enterprise. The Graduate Division is working with the Office for Research and Creative Activities, departments, and faculty to ensure a system where graduate students and postdocs can obtain important information about research ramp-up plans, ask questions, and, as necessary, raise concerns. PIs are required to share a copy of their approved Research Operational Plan with all research personnel in their lab/research space.</p> <p>Graduate students and postdocs who have questions or concerns about returning to campus for research should be able to raise those questions or concerns without fear of retaliation. To do so, the following steps should be followed:</p> <p><b>Step 1:</b> You should start by addressing any question or concern about research ramp-up with your PI or supervisor. If it is not satisfactorily addressed by the PI or supervisor, you should turn to your departmental graduate student advisor and/or department chair to discuss the concern and determine whether an appropriate solution can be found. For questions about COVID19- related accommodations, please use this resource: <a href="#">Covid-19- accommodation requests</a>.</p> <p><b>Step 2:</b> If you feel that a mediator outside of your department is necessary for fair deliberation, you may bring the issue to your school/divisional <a href="#">equity advisor</a>. Should you believe the issue gives rise to a discrimination-related concern, you may also utilize the</p>

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	<p>standard reporting procedures at the <a href="#">Discrimination Prevention Office</a>, <a href="#">Title IX Office</a>, or the <a href="#">ADA/504 Compliance Office</a>.</p> <p><b>Step 3:</b> Should the issue not be resolved or you are not comfortable taking Steps 1 or 2, you or the equity advisor can bring the concern to the attention of the academic case managers in the Graduate Division, who may choose to involve the graduate associate deans or graduate dean.</p> <p><b>Step 4:</b> If the academic case manager and/or graduate deans determine that additional review is needed, they may refer the case to the Vice Chancellor for Research and Creative Activities, Roger Wakimoto.</p> <p>Graduate students and postdocs should familiarize themselves with the range of <a href="#">resources</a> available for their support, including academic services and accommodation requests. Postdoctoral scholars can also reach out to their bargaining unit for concerns regarding their contract.</p>
<p><b>Who do I contact if I have concerns about compliance with health &amp; safety mitigation measures in my research laboratory?</b></p>	<p>You have the right to report any health &amp; safety concern through the proper channels, and UCLA takes all of these reports very seriously. Begin by speaking with your PI or supervisor about your concerns. If you observe that appropriate action is not taken, take your concerns directly to the department chair who is <b>obligated</b> to follow up with the PI and report to the dean.</p> <p>The Office of Environment, Health &amp; Safety is also available to support you, if you feel it necessary. Please send your concerns to the EH&amp;S central phone line at (310) 825-9797 or email them at <a href="mailto:C19Support@ehs.ucla.edu">C19Support@ehs.ucla.edu</a>. Anonymous reports may be made to the Whistleblower Hotline: (800) 403-4744 or <a href="http://universityofcalifornia.edu/hotline">universityofcalifornia.edu/hotline</a>.</p>