

## UCLA Peer Mentorship for Graduate Extramural Fellowships

The Peer Mentorship for Graduate Extramural Fellowships is a resource for graduate students to develop and enhance their fluency and familiarity with extramural graduate fellowships and their value. With the guidance of graduate mentors along with expertise from UCLA's Graduate Division and Graduate Writing Center, students have the opportunity to strengthen their applications and sharpen their grantsmanship. While serving as a valuable resource to the campus community, peer advisors also benefit by developing their mentoring and communication skills.

### Duties

- Provide one-on-one-counseling for prospective and active applicants
- Review applications
- Conduct workshops
- Research, analyze and formally articulate best practices in yielding extramural fellowships
- Market events widely, including via social media

### Compensation

Appointments will be at 24% time (9.5 hours/week; \$25.03/hour) under the Student IV title. The Graduate Division will fund 100% of Tuition, Student Services, and UCSHIP fees during the applicable appointment period.

### Eligibility Requirements

- Enrollment in any UCLA graduate degree program except the following:
  - Self-supporting degree programs
  - Medicine: MD
  - Dentistry: DDS
  - Law: JD, LLM
- Continuous registration/enrollment in a minimum of 12 units per term for the duration of appointment
- Maintenance of satisfactory academic progress in degree program
- Minimum 3.0 cumulative GPA
- All incomplete grades must be resolved within one quarter of their first appearance on the student's transcript.
- Enrolled at UCLA for seven years or fewer in combination of master's and doctoral study
- Preference given to applicants who will not be employed elsewhere on campus while serving as a Peer Mentor

### Application Procedure

Submit to [uclafellowship@grad.ucla.edu](mailto:uclafellowship@grad.ucla.edu) the following documents as a **single** PDF document in the order indicated below. ***Incomplete applications will not be reviewed.***

1. The completed and signed application (see below) and
2. A statement of experience with the extramural fellowship application process and interest in being a Graduate Peer Mentor for Extramural Fellowships (maximum three pages, double spaced, no less than 11 pt font and 1" margins)
3. Unofficial UCLA graduate transcript (MyUCLA transcripts are okay; no Degree Progress Reports)
4. A resume or curriculum vitae

**DEADLINE: MARCH 21, 2018, 4:00PM, PDT**

## Graduate Peer Mentor Application Form

Deadline for receipt of application: **MARCH 21, 2018, 4:00PM, PDT**

Name (Last, First): \_\_\_\_\_

UID: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Field of Study: \_\_\_\_\_ Degree Objective: \_\_\_\_\_

Please indicate if you are a domestic or an international student: \_\_\_\_\_

Please list resources you have used, if any, in searching for extramural fellowships:

\_\_\_\_\_

Please list all extramural fellowships/scholarships for which you have applied for graduate study. Indicate those for which you were awarded, declined, or received Honorable Mention, Alternate Status, Waitlist, etc. under the "Status" column. If needed, provide a second sheet using the same template below.

Agency Name	Fellowship Name	Year Applied	Status

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Applicant)