NEW Master’s Advancement to Candidacy Petition - Student Instructions

1. Fill out the petition including your:
   a. Name
   b. UID
   c. Degree Program
   d. Quarter
   e. Year
   f. Major Specialization, if applicable

2. Indicate whether you are filing a thesis or taking a comprehensive examination to satisfy the degree requirements.

3. Indicate if foreign language requirements have been completed, not completed or are not required.
4. Certify and sign the form. Your departmental advisor signature is required as well.

5. Attach a transcript to the petition and indicate the courses you are applying to the degree:
   - Highlight courses to be applied toward degree requirements
   - If you are using the majority of courses on their transcript, cross out the courses that do not apply
     OR
   - If ALL courses are to be used, initial your name at the bottom of the last page and circle the number of units.

Contact your Graduate Advisor for more information on the submission of transcripts. Your program may want you to print out an unofficial copy of your transcript, or may want to print out a copy of your transcript for you.