

Delegation of Authority to the Dean of the Graduate Division

The Graduate Council of the Los Angeles Division hereby delegates to the Dean of the Graduate Division the authority to act for it, administratively, in carrying out the academic-related policy that it has established in those areas in which it is empowered to act as authorized in the Bylaws and Regulations of the Los Angeles Division (Senate Regulations 500-534).

With respect to all student-related Senate regulations and Council policy, the Dean of the Graduate Division is delegated authority:

- a) to establish administrative procedures for implementing such regulations and policy;
- b) to approve exceptions to Council policy in individual cases in accordance with Council-approved precedents;
- c) to act on behalf of the Council in the appointment of thesis and dissertation committees;
- d) to approve the designation of a Departmental Scholar (Regulations: Chapter I; Section 1)
- e) to approve individual study or other work undertaken for credit toward a degree by a graduate student to be evaluated by means of the grades S and U, and to authorize use of IP grades in graduate courses

With respect to graduate courses and graduate degree programs, the Dean of the Graduate Division is delegated authority to act on behalf of the Council in the approval of proposals for courses, for articulated degree programs, and for minor programmatic changes. Such action shall be communicated to appropriate members of the Graduate Council, typically the Committee on Degree Programs, in a timely fashion.

The following types of exceptions and course/programmatic actions are referred back to the Graduate Council for approval:

- a) Appointment of individuals employed at UCLA whose titles are not currently approved for service as part of the required membership for master's thesis or doctoral committees;
- b) Graduate courses to be offered by departments with no graduate program;
- c) Programmatic changes that may impact, or relate to, issues raised in an Academic Senate 8-year review;
- d) Major changes that constitute Graduate Council involvement.

The Dean is authorized to provide the Council with appropriate administrative analyses and review of those academic proposals which are subject to the review of the Council. Approval of new degree programs, concurrent degree programs, discontinuance of degree programs, and changes to degree names/designations remains under the authority of the Graduate Council.

The Dean is authorized to act for the Graduate Council in appointment of a Chair and committees of the faculty in participating departments to administer interdepartmental degree programs (CAIDP). The Chair and CAIDP are renewed on an annual basis.

The Dean is authorized to act for the Graduate Council with the appointment of postdoctoral scholars and issuance of the postdoctoral scholar certificate.

Elements of authority under this delegation may be reassigned to an Associate Dean within the Graduate Division. Authority under this delegation, as specified in (a) above, may be redelegated to departmental, school, or college faculty or faculty administrators. The Dean of the Graduate Division remains responsible for all decisions and actions taken.

The Dean will consult with Graduate Council regarding (1) the formulation of general policies and procedures established in conformity with the delegation, and (2) redelegations of the Dean's authority.

Additionally, the Dean will report to the Graduate Council annually on (1) exceptions approved, (2) course and minor programmatic changes approved, and (3) redelegations of authority.