

**From:** Dean of the Division of Graduate Education Susan L. Ettner

**Sent:** Monday, January 30, 2023 4:01 PM

**Subject:** Recruitment Template for Employment and 2024–25 Block Allocation Update



**To: Deans, Department Chairs, Directors and Vice Provosts**

**What you need to know:**

- A template is available that aligns employment funding offers for newly admitted graduate students with the requirements of the new collective bargaining agreements
- The DGE is freezing block allocations at their current levels for the next year and will allow carryforward of any balances from this year
- The deadline for block grant nomination and carryforward has been extended to March 3, 2023

Dear Colleagues:

The Division of Graduate Education understands that there is a great deal of uncertainty about the implications of the new collective bargaining agreements (CBAs) for future admissions. We have worked with UCOP Labor Relations to create an employment [funding offer template](#) that aligns with the requirements of the new CBAs. We are asking that all departments either use this template for their employment offers to newly

admitted graduate students this year or else consult with UCLA Labor Relations about a suitable alternative.

In an effort to support departments as they make admissions and financial decisions in the context of the new CBAs, we plan to freeze block allocations at their current (22–23 admission cycle) levels for at least the next year.

We have also extended the current block grant allocation nomination deadline from February 1, 2023 to March 3, 2023. In addition, we are allowing departments to submit requests to carry forward their block grant balance, which could be more than what the policy usually allows, to the 2023–24 academic year. As always, any carryforwards will require submission of a written request and justification. We hope that these decisions allow departments flexibility to provide higher levels of financial support to students following the contract negotiations for ASEs and GSRs.

Much about the implementation of the parameters of the new CBAs is still being determined by UCOP, and we anticipate that you may have many additional questions. UCOP is planning a series of campus trainings on the implementation of the new CBAs that should be shared with campus soon. However, we hope that these measures will help to address questions that you may have regarding this admissions cycle.

Best regards,

**Susan L. Ettner**

Dean of Graduate Education

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