From: Dean and Vice Provost Robin L. Garrell  
Sent: Wednesday, December 19, 2012 11:32 AM  
Subject: Graduate Student Support Allocation 2013-14

UCLA Graduate Division

Department Chairs and Department Administrators:

I am pleased to inform you that Graduate Division student support allocations for 2013-14 are now available on the Graduate Division Intranet site known as Jasmine, http://jasmine.gdnet.ucla.edu. There are four components:

(1) Unrestricted Block Grant;  
(2) Conference Travel and Research;  
(3) Graduate Dean’s Scholar Award;  
(4) 2013 Recruitment Visit allocation.

If your department/program had an approved carry-forward to 2013-14, that carry-forward is also noted in your Jasmine account. Your department SAO or MSO should have a Jasmine account and can print your allocation from the site. If you need assistance, please contact Eric Manacsa at x5-0783 or emanacsa@grad.ucla.edu.

2013-14 Block Grant Allocation Deadline: Feb. 1, 2014

All unrestricted block grant funds for the 2013-14 academic year must be allocated to your students by February 1, 2014. We ask that you meet this deadline to ensure that the Graduate Division’s Financial Support Office can meet its fiscal closing deadlines.

- **Underspending the allocation:** As was the case last year, you may request to carry forward up to $40,000 or 10% of the Unrestricted Block Grant, whichever is greater, to the following academic year, 2014-15.
- **Overspending the allocation:** A department or program that commits more than its 2013-14 allocation may request an advance on its 2014-15 allocation. The amount requested can be up to $50,000.

In either case, please e-mail your written request to Ana Lebon, Director of Fellowships and Financial Services in the Graduate Division (alebon@grad.ucla.edu) by July 1, 2013.

Recruitment Visit Funding for Winter and Spring 2013

Professional programs received the same Recruitment Visit allocations as last year. Academic programs received an allocation based on a weighted formula similar to that used for the Unrestricted Block Grant allocation, with each department receiving at least $300. The Graduate Division will continue to provide supplemental recruitment visit funding to any student who is offered a Cota-Robles Fellowship or Graduate Opportunity Fellowship Program (GOFP) award.

Conference Travel and Research Funding for 2013-14

Conference Travel and Research funds were allocated based on a weighted formula similar to the one used to allocate Unrestricted Block Grant funds. Each eligible department was allocated at least $500.
Graduate Dean’s Scholar Awards
For this second year of the Graduate Dean’s Scholar Awards, the number of awards each program can make was again based on the three-year average of new doctoral enrollment. Departments or programs that averaged at least six new doctoral students were given one award to make. Those averaging at least 17 were given two awards; those averaging at least 27 were given three; those averaging at least 37 were given four, and those averaging more than 45 were given five. In academic areas where a number of small programs each enrolled less than 6 new doctoral students, “floating” awards were allocated to the respective dean to distribute among those programs.

Questions concerning procedures or deadlines should be directed to Assistant Vice Provost Sam Bersola (sbersola@grad.ucla.edu/ x5-4386) or Director of Fellowships and Financial Services Ana Lebon (alebon@grad.ucla.edu/ x5-1025).

With best wishes for a happy holiday season and New Year,

Robin L. Garrell
Vice Provost for Graduate Education
Dean, Graduate Division

cc: Deans