To: Department Chairs and Department Administrators

Re: Additional Graduate Student Support Funds for 2012–13

In December 2011, the Graduate Division allocated $30M to departments and programs in the form of unrestricted block grants. As a result of prudent fiscal management, I am happy to announce that an additional $3M is being distributed today. Each department or program will receive a supplement equal to 10% of its original allocation.

Using the Supplemental Allocation

Requirements

- The supplemental funds must be allocated by 1 February 2013, the same deadline as for the regular 2012-13 block grant allocation.

- Our current understanding is that the Regents will not be asked to approve a tuition increase for Fall 2012. If the November ballot measure does not pass, there may be a substantial tuition increase midyear. Programs and departments will be expected to cover the increase for all students to whom they have made commitments for full tuition and fee remissions.

Recommendations

- Because of the recent change in the Leave of Absence policy and clarification of the Filing Fee option, departments may wish to consider using some of the supplemental allocation to assist students who must now register or register in absentia.

- Departments may wish to consider setting aside some of their supplemental allocation to buffer the possible mid-year tuition increase for students on fellowships and/or GSRs, or for students without support, if the increase cannot be covered from other fund sources.

Because the tuition level and other budget uncertainties will not be resolved for several months, at this time, the Graduate Division will not entertain departmental requests to carry forward any of this supplemental allocation to 2013-2014.

The supplemental block grant allocation for your department or program is available on the Graduate Division Intranet site, http://jasmine.gdnet.ucla.edu. Your department SAO or MSO should have a Jasmine account and can access and print your data for you. If she/he needs assistance, please contact Eli Levy at x5-7758 or elevy@grad.ucla.edu.

Please contact me if you have any general questions or concerns (rgarrell@grad.ucla.edu/ x5-4383). Specific questions concerning procedures or deadlines should be directed to Ana Lebon, Director of Fellowships and Financial Services (alebon@grad.ucla.edu/ x5-1025).

Thank you very much for your leadership in advancing excellence in graduate education at UCLA.

Sincerely,

Robin L. Garrell
Vice Provost for Graduate Education
Dean, Graduate Division