Department Chairs and Department Administrators,

A preliminary estimate of the 2012-13 Graduate Division student support allocation (unrestricted block grant) for your department is now available on the Graduate Division Intranet site, https://jasmine.gdnet.ucla.edu. This estimate will help you plan your admissions and student support budgets for next year. As described below, the final allocation will be made on 13 December 2011. Your department SAO or MSO should have a Jasmine account and (s)he can print your estimate from that site. If you need assistance, please contact Eli Levy at x5-7758 or elevy@grad.ucla.edu.

Allocation Methodology
The Graduate Division expects to allocate $33 million to departments for 2012-13. For most departments, the estimated 2012-13 block grant is larger than the block grant that was distributed last December, but less than the combination of that allocation and the supplement you received earlier this month. This is because the additional funds arrived too late to be used for special fellowships; instead it was used entirely for supplemental unrestricted block grants to departments. For 2012-13, we are restoring the balance, distributing the available resources between block grants and special fellowships. This will result in an increase in the funds available for special fellowships of approximately $3 million.

Consistent with past policy and practice, the unrestricted block grant estimates are based on third-week enrollment counts, degree objective, and timeliness toward degree.

Road to Final December Allocations
The preliminary estimate is the guaranteed minimum amount. We have asked your dean to make recommendations regarding the distribution of additional resources to his/her departments. Adjustments may be made in response to those recommendations that lead to larger allocations for some departments. The final block allocation for your department will be announced on 13 December 2011. That announcement will also include your 2012-13 Conference Travel and Research Funds, as well as your Recruitment Visit Funds for winter/spring 2012.

Questions concerning procedures or deadlines should be directed to Assistant Vice Provost Sam Bersola (sbersola@grad.ucla.edu/ x5-4386) or to Director of Fellowships and Financial Services Ana Lebon (alebon@grad.ucla.edu/ x5-1025).

Sincerely,

Robin L. Garrell
Vice Provost for Graduate Education
Dean, Graduate Division

cc: UCLA Deans