

Summer Mentored Research Award (SMRA)	
Amount	\$6,000 Summer Award
Activation Deadline	June 15, 2024
Purpose	<p>To provide funding to doctoral students during the summer in order to release them from outside UCLA employment and/or loan obligations that might delay progress in graduate study.</p> <p>Awardees should consider this funding to be their principal/primary summer activity.</p> <p>A specific objective of the program is to promote opportunities for doctoral students to work closely with a faculty mentor. General goals are:</p> <ul style="list-style-type: none"> • To facilitate a close mentee-faculty mentor relationship during the early stages of graduate education • To promote timely degree progress • To encourage creative scholarship and research productivity
Activation Terms	<u>Fall 2021 Admits</u>
	<u>Fall 2022 Admits</u>
	<p>2022 Summer After Year 1 or 2023 Summer After Year 2 or 2024 Summer After Year 3</p> <p>2023 Summer After Year 1 or 2024 Summer After Year 2 or 2025 Summer After Year 3</p>
	Cannot be deferred beyond the 3 rd summer in the program
Award Activity Period	Award start and end dates each year are based on the first and last day of summer as defined by the Registrar's Office .
Activation Procedure	<p><u>Dean's Office</u>: All documentation listed below must be submitted in order for the award to be activated. It is recommended that the Deans establish an earlier internal deadline for the documents to be completed in order to allow enough time for their staff to review for completion before submitting the documents to the Division of Graduate Education via the BOX folder.</p> <p><i>NOTE: Failure to submit all complete documents by the activation deadline will result in non-appropriation of the funds.</i></p> <p><input type="checkbox"/> SMRA Award Allocation and Activation Template (assigned BOX folder)</p> <p><u>Students</u>: must complete the online SMRA Research & Mentoring Plan describing the work they plan to accomplish and how it will advance their research and progress toward their degree.</p>

	<p>Advisor/Mentor: must validate the online SMRA Research & Mentoring Plan describing the mentoring relationship, how often they will meet with the student, how they will assist the student with their project, and what deliverables they expect to review.</p> <p>Step By Step Process:</p> <ol style="list-style-type: none"> 1. Department <ol style="list-style-type: none"> i Department confirms those under future activation pool and Summer 2024 SMRA activations ii Department communicates those falling under the future activation pool and Summer 2025 SMRA activations to School/Division administrator overseeing SMRA iii Inform applicable students they need to complete the online SMRA Research & Mentoring Plan and provide the link 2. School/Division <ol style="list-style-type: none"> a. Fill out/submit the SMRA Award Allocation and Activation Template to BOX folder. <ol style="list-style-type: none"> i. The template has separate tabs for those eligible to activate in the future (includes past awardees who were offered SMRA as part of the 2021-2022 or 2022-2023 admissions cohort who have not yet activated) and those activating for Summer 2024. b. Confirm that SMRA Research & Mentoring Plans have been received for all students activating their awards during Summer 2024.
<p>Post Award Deliverables</p>	<p>October 31 – Deadline for the Dean’s Office to verify completed documentation and upload to BOX the following completed documents:</p> <p><i>Note: Failure to submit all completed documents by the deadline will result in non-appropriation of the funds.</i></p> <p><input type="checkbox"/> Annual Doctoral External Summer Funding Report – Summer 2024 Template – Limited to continuing doctoral students who did not receive any summer funding or those receiving other (non-SMRA) sources of summer funding disbursed outside UCLA only.</p> <p><input type="checkbox"/> Completed online Summer Degree Progress Form for each student who activated their award (must have a matching Research & Mentoring Plan for each student)</p> <p>Students: must complete online the Summer Degree Progress Form providing a brief summary of the progress made toward degree during the summer.</p>

	<p>Advisor/Mentor: must review and approve online the Summer Degree Progress Form.</p>
<p>Funding Procedure</p>	<p>For Schools/Divisions who submitted all required reporting documents, the Division of Graduate Education Confirmation Report will be prepared and submitted to APB with the names of the students who activated their award, met eligibility criteria and whose information is complete and matches. If there is missing information or if the student is found not to meet eligibility criteria, that student’s information will not be provided to APB for appropriation and the Dean’s Office or academic unit/department will be responsible for the student’s full award expense.</p> <p>APB will appropriate funds by no later than fiscal year-end, provided all the requirements have been met. The Division of Graduate Education is not involved in any manner regarding reimbursement/distribution of funding. Should Schools/Divisions have questions regarding the timing of appropriations, please contact APB directly.</p>
<p>Program Expectations</p>	<p>SMRA will be the awardee’s principal/primary activity.</p> <p>All of the pre-award forms and post-award deliverables will be completed and submitted by the deadlines.</p> <p>The faculty mentor will be in frequent contact with the awardee during the summer and committed to working closely with the student.</p> <p>Awardees and mentors will complete a program evaluation at the end of summer.</p>
<p>Other Summer Funding</p>	<ol style="list-style-type: none"> 1. Awardees may work a maximum of 50% time (no exceptions) so as not to detract from the mentored summer experience. Furthermore, awardees should be mindful that by activating this funding, they are declaring that this will be their primary and sole activity in summer. 2. Students selected to receive these funds are not eligible to apply for the GSRM during the year they are activating their Summer Mentored Research Award. 3. Awardees are not permitted to have other summer funding (including, but not limited to: Graduate Dean’s Scholar Award (GDSA), the George and Sakaye Aratani Fellowship, Center for European and Russian Studies Summer Award, Foreign Language and Area Studies [FLAS], Lenart Travel Fellowship, National Institutes of Health [NIH] Training Grant, National Science Foundation’s Graduate Research Fellowship Program [NSF GRFP]).
<p>Student Eligibility</p>	<ol style="list-style-type: none"> I. Are US citizens, permanent residents, international or registered California AB540 students. For international students, funding is subject to award eligibility with regard to visa type. For those under AB540, funding will be provided only if AB131 is still in effect for the duration of the award. II. Have been continuously enrolled/registered the previous Spring and will be continuously enrolled/registered the following Fall.

	<p>III. Must have cumulative 3.0 GPA at time of award payment (i.e., at the time of payment disbursement).</p> <p>IV. Must be in good academic standing and within time-to-degree as established by their program.</p>
FAQs	<p>1. How can I apply for this funding? There is no application process; students are selected by their home academic School/Division for this funding at the time of admission.</p> <p>2. Are master's students eligible? No.</p> <p>3. Can I activate/receive funding from both the Graduate Dean's Scholar Award (GDSA) and the Summer Mentored Research award (SMRA) in the same summer period? No. You can only activate/receive funding from either GDSA or SMRA.</p> <p>4. Am I eligible to apply to the Graduate Summer Research Mentorship (GSRM) Program? Yes, but you cannot activate both awards during the same summer.</p> <p>5. I am a recipient of the NSF-GRFP, can I activate the SMRA? You can only activate the SMRA if you are not receiving NSF-GRFP stipends during the summer.</p> <p>6. Can I work during the summer while also receiving the SMRA? Yes, employment is permitted up to 50% time only.</p> <p>7. I plan to take a leave of absence during fall term. Am I eligible to activate the SMRA during the preceding summer? No.</p>
Contact	Askgrad@grad.ucla.edu
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